

**First Public Hydrogen Authority
Board of Directors Special Meeting Minutes
January 13, 2025, 2:00 p.m.
City of Industry, Expo Center, Avalon Room
16200 Temple Avenue, City of Industry, CA 91744**

CALL TO ORDER: The special meeting of the First Public Hydrogen Authority (FPH2) was called to order by General Counsel Allison Burns at 2:20 p.m.

OATH OF OFFICE: The Oath of Office was administered to all Board members present by City of Industry Mayor Cory Moss and City of Lancaster Council member Lauren Hughes-Leslie.

ROLL CALL: Board Members: Vasquez, Peacock, Vice Chair Ruggles, Chair Parris. Board Member Brouwer arrived at 2:44 p.m.

FLAG SALUTE: Chair Parris led the flag salute.

PUBLIC COMMENT: None

Item 1: Consider Appointment of First Public Hydrogen Authority Officers

RECOMMENDATION

Board of Directors appoint First Public Hydrogen Authority Officers:
Chief Executive Officer – Jason Caudle
General Counsel – Allison Burns
Secretary – Susan Caputo
Treasurer – Barbara Boswell

Motion by Vice Chair Ruggles, second by Board Member Peacock, to approve the appointment of the FPH2 Authority Officers as stated.

Motion approved unanimously.

PRESENTATIONS – Duties and Responsibilities – Allison Burns, General Counsel

General Counsel Allison Burns gave an overview of Board duties and responsibilities including, Conflicts of Interest, the Brown Act.

Consent Calendar

Item 2: Consider Adoption of Resolution No. 2025- 001 Establishing Regular Board Meeting Schedule.

RECOMMENDATION

Adopt Resolution No. 2025- 001 Establishing Regular Board Meeting Schedule.

Item 3: Consider Adoption of Resolution No. 2025-002 Approving First Public Hydrogen Authority Bylaws

RECOMMENDATION

Adopt Resolution No. 2025- 002 Approving First Public Hydrogen Authority Bylaws.

Item 4: Consider Adoption of First Public Hydrogen Policy No. FPH₂ 2025-01 Non-Energy Procurement Policy

RECOMMENDATION

Approve First Public Hydrogen Authority Policy No. FPH₂ 2025-01 Non-Energy Procurement Policy.

No requests to speak on the Consent Calendar were received.

Motion by Board Member Peacock, second by Vice Chair Ruggles, to approve the Consent Calendar.

Motion approved unanimously.

Oath of Office: General Counsel Allison Burns administered the Oath of Office to incoming Board Member Jack Brouwer.

New Business

Item 5: Consider Adoption of Resolution No. 2025-004 Approving First Public Hydrogen Authority Fiscal Year 2024/25 Budget and Approve Execution of City of Lancaster Agreement.

RECOMMENDATION

Adopt Resolution No. 2025-004 approving the First Public Hydrogen Authority Fiscal Year 2024/25 budget and approve execution of City of Lancaster Agreement, substantially in the form attached, and authorize Chief Executive Officer to execute all documents, subject to General Counsel approval.

Motion by Vice Chair Ruggles, second by Board Member Peacock, to approve the Consent Calendar.

Motion approved unanimously.

Item 6: Consider Authorization of Execution of a Community Workforce Agreement

RECOMMENDATION

Authorize the Chief Executive Officer to execute a Community Workforce Agreement, establishing labor relations policies and procedures for certain First Public Hydrogen projects, substantially in the form attached, subject to General Counsel approval.

Addressing the Board was Joe Sullivan representing IBEW/NECA.

Motion by Board Member Peacock, second by Board Member Vasquez, to approve the recommended action.

Motion approved unanimously.

Item 7: Consider Approval of Qualified Hydrogen Fuel Supplier List

RECOMMENDATION

Approve Qualified Hydrogen Fuel Supplier List as submitted.

Board Member Peacock recused herself from participating on this item due to a possible conflict of interest involving a client relationship and left the room.

Motion by Vice Chair Ruggles, second by Board Member Brouwer, to approve the recommended action.

Motion approved unanimously.

Board Member Peacock reentered the room.

Item 8: Chief Executive Officer/General Counsel Update

RECOMMENDATION

Receive updates from the Chief Executive Officer and General Counsel

No updates.

PUBLIC COMMENT

None

BOARD MEMBER QUESTIONS/COMMENTS

The Board expressed their gratitude to all in attendance and commented on the many benefits of hydrogen to the trucking industry.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

None

Chair Parris adjourned the meeting at 2:53 pm.

NEXT MEETING: Regular Board Meeting February 20, 2025

DocuSigned by:

Susan Caputo

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Susan Caputo, MMC

Board Secretary

Board Approved April 17, 2025